

Ocean Family Foundation - Privacy Notice

This Privacy Notice sets out how Ocean Family Foundation (“**OFF**,” “**we**,” “**our**,” “**us**,”) collects, uses, and shares the information that you provide to us through our website located at <https://oceanfamilyfoundation.org/> (our “**Site**”) or through our services (collectively, our “**Services**”). OFF is a charity incorporated under the laws of England & Wales at 3 Cadogan Gate, London, SW1X 0AS with registration number 1174759. This Privacy Notice applies to the use of personal information processed by OFF.

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1. Personal information we process

Personal information is any information that relates to an individual.

We may collect personal information from you when you visit our Site, such as your name and email address if you choose to contact us.

For statistic and analytical purposes our website uses plugins to capture data, track and report data on your location, system stats and what pages you visited on our website.

If you contact us, we may keep a record of that correspondence, including your contact details, name, interests, and related job information. This includes any email correspondence with OFF.

If you are invited to or attend an OFF event, we may collect and store information such as your name and email address and keep a record of your interest in that event and topic. If you work or partner with us, we will also collect and use personal information about the key contacts who we liaise with.

We may process your personal information for various purposes, including:

- to contact you, including to respond to your enquiries;
- to comply with a specific legal requirement, to comply with law enforcement obligations or to maintain our security; or
- as otherwise disclosed at the time of collection or use.
- For statistic and analytical purposes our website uses plugins to capture data, track and report data on your location, system stats and what pages you visited on our website and where you came from

We do not use automatic decision-making or engage in profiling. If a situation arises where we intend to use your personal information for any reason beyond its original purpose, as far as reasonably possible we will notify you and provide additional information ahead of time.

2. **Lawful bases**

We will only use personal information when the law allows us to (i.e. where we have a 'lawful basis'). Most commonly, we will use your personal information in the following circumstances:

- Where it is necessary for our **legitimate interests** (or those of a third party) and your interests and fundamental rights do not override those interests. For example, we have a legitimate interest in administering and furthering the charitable purposes of OFF.
- Where it is necessary for the **performance of a contract** with you.
- Where it is necessary to comply with a **legal obligation** on us (for example, reporting to the Charity Commission).
- Less commonly, we may ask for your **consent** to use your personal information for a specific purpose.

You may unsubscribe from our email communications via the link in any OFF email, request to withdraw your consent, and request for us to remove your personal information at any time by emailing us at (hello@oceanfamilyfoundation.org)

3. **How we share your personal information**

We may share your personal information with third parties, including the following:

- with contractors, suppliers, or other third parties that provide services on our behalf;
- with our professional advisors;
- as part of a sale, merger or acquisition, or other transfer of all or part of our assets including as part of a bankruptcy proceeding;
- pursuant to a court order, or other legal process or as otherwise required or requested by law, regulation, or government authority programs, or to protect our rights or the rights or safety of third parties; or
- with your consent or as otherwise disclosed at the time of data collection or sharing.

We will not pass on your sensitive personal information to anyone else without your express permission except where required to by law, in order to protect our or a third party's interests, or where we use service providers to assist us e.g. IT support services.

On the rare occasion that OFF transitions ownership to another organisation you will be given the opportunity to opt-out before any personal information is transferred. OFF will not trade or sell personal information with anyone else, nor send mailings on behalf of other organisations. However, we may share information that has been de-identified or aggregated without restriction.

4. **Your rights**

Under privacy laws, you have rights relating to your personal information. You have a right to the following:

- to request access to the personal information we hold about you;
- to request that we rectify or erase your personal information;
- to request that we restrict or to object to the processing of your personal information;
- under certain circumstances, to ask us to port personal information about you that you have provided to us to you or a third party; and
- where we previously obtained your consent to use your personal information, to withdraw consent to processing your personal information.

To exercise these rights, contact us via the “Contact Us” section below. Please be aware that OFF may be unable to provide these rights to you under certain circumstances, such as if we are legally prevented from doing so or we can rely on exemptions.

Additionally, you have the right to lodge a complaint against us. To do so, contact the supervisory authority in your country of residence. In the UK, this is the Information Commissioner’s Office at www.ico.org.uk/concerns.

5. **Other websites**

Our Site contains links to other websites. Please note that when you click on one of these links, you are entering another website for which OFF has no responsibility. We encourage you to read the privacy policies on all such sites as their policies may be different than ours.

The Site may also include integrated social media tools or “plug-ins,” such as social networking tools offered by third parties. If you use these tools to share information or you otherwise interact with social media features on the Site, those social media companies may collect information about you and may use and share such information in accordance with your account settings, including by sharing such information with the general public. Your interactions with third-party social media companies and the use of their features are governed by the privacy policies of the companies that provide those features. We encourage you to read the privacy policies for any social media accounts you create and use.

6. **Updates to this Notice**

We may change this Privacy Notice at any time in our discretion. If we decide to make significant changes to our Privacy Notice, we shall notify you of these changes where reasonably possible. We will also post these changes on this page.

7. **Contact us**

If you have any questions about this Privacy Notice, the practices of this Site, or our Services, you can contact us by email at (hello@oceanfamilyfoundation.org)

Last updated: 6th December 2021